



Leasing Agent: _____

Phone #: _____

Email: _____

RENTAL APPLICATION & INSTRUCTIONS

- Each adult (18 years or older) who will live in the unit or co-sign MUST complete the Rental Application (below) and submit his/her Supporting Documents and pay a non-refundable fee of \$45

Supporting Documents

- Copy of Driver's License, Passport or ID Card
- Copy of Social Security Card
- Proof of Income (2 recent pay stubs or bank statements)

- Submit your completed Application and Supporting Documents one of several ways:
 - fax (310-775-9728) or ● deliver to your leasing contact or our office
 - The non-refundable fee of \$45 per applicant must be paid in cash or certified funds (payable to NT Management). The fees can be paid at our office or be given to the leasing contact you are working with. (It cannot be paid online.)
 - Once the Application, Supporting Documents and fees have been received, your credit will be checked and you will be contacted.
- HOW WERE YOU REFERRED: _____ Craig's List _____ Westside Rentals _____ Sign _____ Other (explain)

If a question is not applicable, please enter "NA" in the space provided.

Name _____ **Social Security #** _____
Last First Middle

Drivers Lic./ ID # and State _____ **Birth Date** _____
Month - Day - Year

Best Contact Info **Phone** _____ **Alt. Phone** _____

Email Address _____

Current Address _____
Street Unit # City State Zip

How Long? From (Month/Year) _____ to _____ Last Rent Paid: Month _____ Amt. \$ _____

Owner/Manager _____ Ph# _____ Reason for Leaving _____

Previous Address _____
Street Unit # City State Zip

How Long? From (Month/Year) _____ to _____ Last Rent Paid: Month _____ Amt. \$ _____

Owner/Manager _____ Ph# _____ Reason for Leaving _____

CURRENT EMPLOYMENT

Company Name _____ Address _____

Company Phone _____ Occupation/Position _____ Type of Business _____

Name of Supervisor _____ Dates of Employment: from _____ to _____ Gross Monthly Salary \$ _____

PREVIOUS EMPLOYMENT

Company Name _____ Address _____

Company Phone _____ Occupation/Position _____ Type of Business _____

Name of Supervisor _____ Dates of Employment: from _____ to _____ Gross Monthly Salary \$ _____



LIST ALL ADULTS AND CHILDREN WHO WILL OCCUPY UNIT

Name _____ Age _____ Relationship _____
Name _____ Age _____ Relationship _____
Name _____ Age _____ Relationship _____
Name _____ Age _____ Relationship _____

ADDITIONAL INFORMATION

1. Have you ever had an unlawful detainer filed against you? ____Yes ____No
 2. Have you ever been evicted for non-payment of rent or for any other reason? ____Yes ____No
 3. Have you ever had any credit problems? ____Yes ____No
 4. Have you ever filed bankruptcy? ____Yes ____No
 5. Have you ever been convicted for selling, possessing, distributing or manufacturing illegal drugs or any other illegal activity? ____Yes
 6. Do you have any pets? ____Yes ____No If yes: _____type of pet _____ lbs _____No
 7. Please explain any "YES" answers:

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BANKING INFORMATION

Name of Bank/S&L/Credit Union _____ Branch or Address _____
Checking # _____ Approx. Bal. \$ _____ Saving # _____ Approx. Bal. \$ _____
(last 4 digits) (last 4 digits)

PERSONAL REFERENCES FOR EMERGENCIES (List Three)

Name _____ Phone _____
Address _____
Name _____ Phone _____
Address _____
Name _____ Phone _____
Address _____

WHEN DO YOU PLAN TO MOVE IN? Date: _____

TERMS AND CONDITIONS

Applicant represents that the statements made are true and correct and hereby authorizes owner's periodic verification of credit, income and references and agrees to furnish additional credit references upon request. Applicant agrees to pay a non-refundable verification fee of \$35. Payment must be by cash, cashier's check or money order made payable to NT Management (no personal checks.) The fee will accompany this Application. **This fee does not guarantee that your application will be accepted or that we will rent to you.**

I hereby apply to rent/lease Apartment No. _____ at _____ For \$ _____
per month. Upon approval applicant agrees to move in on the date designated above.

APPLICANT SIGNATURE

Date _____
